

**Name :**

**2023 tax return**

**The following information and documentation is required if you have assets and investments (bank accounts, bonds, shares or funds for example)**

1. 2022 Fiscal bank statement (“relevé fiscal”)

The fiscal bank statement is an attestation provided by your bank, usually upon specific request, and is accepted by all cantonal tax administrations. It takes into account the federal tax legislation, as well as the special cantonal rules of your bank’s canton.

If you receive fiscal bank statements prepared by your bank, it is not necessary to provide separate statements for each bank account or financial asset therein included.

If all your assets are in the fiscal bank statement, no additional information is necessary as it is a recognized and official enclosure to the tax return. Skip to #3, please.

If you do not receive a fiscal bank statement or if you hold additional accounts or investments, please go to #2.

\*\*\* Do not hesitate to contact us to discuss your situation

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2. Bank accounts: the year-end statements generally include all relevant information:

- interest income credited in 2023
- Swiss withholding tax on interest
- year-end account balance

Please make sure foreign bank statements reflect this information accurately and completely. It should also mention whether it is a foreign currency-denominated account.

If you closed an account during the year, the closing statement is required.

If foreign tax was withheld, please join the relevant documentation.

3. Shares:

- name of the company
- share number/stock symbol
- quantity as of January 1, 2023:  
and as of December 31, 2023:  
please indicate sale/purchase date and quantity if you have sold or purchased stock throughout the year.
- dividend statements for 2023 and detail of Swiss or foreign withholding tax
- stock value as of December 31, 2023 (not necessary if stock is listed at a stock exchange)
- if the percentage of shares held in a company is worth 10% or more of the capital of this company \*\*\*

Please use the excel worksheet "investment worksheet" to record stock, mutual funds, and bonds.

4. Bonds

- name of the issuer
- bond number/identifier
- face value
- quantity as of January 1, 2023  
and as of December 31, 2023  
please indicate sale/purchase date and quantity if you have sold or purchased bonds throughout the year.

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- issue and maturity date:
- include details on coupon payments

Please use the excel worksheet "detail investments" to record your bonds.

5. Investment funds

- name
- fund number
- quantity as of January 1, 2023  
and as of December 31, 2023  
please indicate sale/purchase date and quantity if you have sold or  
purchased mutual funds throughout the year.
- include distribution statements
- mutual fund value as of December 31, 2023

Please use the excel worksheet "detail investments" to record your mutual funds.

6. Employee shares and stock schemes \*\*\*

7. Loans

- name and address of the borrower
- loan amount
- issue date, interest rate, loan repayment details
- statement showing interest income

8. Other financial assets and income

9. Lottery gain

- proof of purchase of lottery tickets
- statement of lottery win, as well as tax withheld at source

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